

General Information

Conference Venue

The conference will be held at the Aula Magna of the University of Perugia, main campus - Piazza dell'Università 1 - 06100 Perugia – Italy.

Registration

The registration fee must be paid in order to participate in the conference and present scientific works. To register for the congress, go to the website www.csccongressi.it, click on "conferences in progress" and then on the desired conference. Fill out the enrolment and hotel reservation forms, following the instructions. Payment can also be made online.

The attached form can also be sent to the Organizational Secretariat together with payment of the registration fees.

Note: Conference registrations will be accepted until 08/10/2004. After this date, registration can be handled only at the conference venue for a surcharge. In this case, invoices and certificates will be delivered after the congress.

Registration fee

	By 30/06	By 10/10	at the conference venue
ISBER member	€ 250.00	€ 300.00	€ 400.00
Non ISBER member	€ 325.00	€ 375.00	€ 475.00

The above fees include 20% VAT.

The fees for members and non-members include:

- participation at the scientific sessions of the congress
- the conference kit
- coffee breaks
- working lunches
- wine, cheese and chocolate dinner
- visit to the National Gallery
- attendance certificate

	By 30/06	By 10/10	at the conference venue
STUDENT	€ 60.00	€ 60.00	€ 60.00

The above fee include 20% VAT.

The fee includes:

- participation at the scientific sessions of the congress
- the conference kit
- coffee breaks
- two working lunches
- attendance certificate

Terms of payment

Forms that are not accompanied by payment will not be taken into consideration

For online payment go to the website www.csccongressi.it, click on "conferences in progress" and then on the desired conference.

For invoicing, interested parties must indicate their exact fiscal domicile, taxpayer code or VAT code in the blanks on the registration form.

C.S.C. Srl will issue invoices to companies or organizations strictly based on written request, which must be attached to the registration form, also indicating all tax information.

Cancellations and refunds

For cancellations received by 31 August 2004 sent by registered letter with acknowledgment of receipt, 50% of the registration fee will be refunded. There will be no refunds after this date.

For cancellations of hotel reservations made by and no later than 31 August 2004, your credit card will be charged for € 30,00; after that date the charge will be € 180,00.

Organizing Agency

Until 15/10/2004 The Organizing Agency C.S.C. S.r.l., Via L.S. Gualtieri 11 06123 Perugia (Italy) is open Monday to Friday from 9:00 am to 1:00 pm, and from Monday to Thursday from 3:00 to 6:00 pm. Tel: ++39 075 573-0617 fax ++39 075 573-0617.

From 16/10/2004 The Conference Secretariat will open at the conference venue at 3:00 pm on 17th October and will follow the timetable of the conference.

The participants who are already registered must collect their conference bag and badge at the "Already registered" Secretariat.

Participants who have not registered yet must go to the "New registrations" Secretariat to pay the fee in full.

Participants who do not wear their badges will not be allowed to enter the conference rooms.

Attendance certificate

The conference attendance certificate will be issued only to participants who have paid in full. To obtain the certificate, participants must present their badges to the Secretariat.

Hotel Bookings

Hotel rates are as follows:

	DOUBLE ROOM	SINGLE OCCUPANCY IN DOUBLE ROOM
Hotel *****	€ 200.00	€ 160.00
Hotel ****	from € 110.00 to € 155.00	from € 85.00 to € 120.00
Hotel ***	from € 98.00 to € 124.00	from € 96.00 to € 98.00

The rates are per room per day and include breakfast.

To make your hotel reservation, send the attached form to the Organisational Secretariat. The C.S.C. **will charge** only €15.00 when you make the reservation, and you will pay your hotel bill entirely and directly at the time of check-out. **As a guarantee** of your reservation, attach authorisation for the C.S.C. to charge your credit card for €30.00 in the event of cancellation of the reservation by and no later than 31 August and €180.00 in the case of no-show or cancellation after 31 August.

The Organizing Agency will assign rooms on a first come/first served basis.

The Organizing Agency will send vouchers of the confirmed reservation, notifying participants

of the name and address of the assigned hotel. In order to ensure comfortable accommodations that meet your personal needs, we advise conference participants to send their hotel reservation form as soon as possible.

Hotel- Shuttle

All the hotels reserved through the Organizing Agency provide a shuttle service to and from the conference venue.
Timetables are available at the hotel lobbies.

Social programme

The social programme promises to be very enjoyable and full of special surprises.

Sunday, 17th October

Free evening. Enjoy and discover Perugia on your own. The conference bag will have a map of the city with useful information about what to see, together with a list of the best and most characteristic restaurants in Perugia. Enjoy!

Monday, 18th October

Wine, cheese and chocolate dinner

A marvellous opportunity to taste the region's traditional products and appreciate exquisite chocolate, in a daring combination of flavours.

Tuesday, 19th October

Gala Dinner.

Wednesday, 20th October

Optional Program

Note: The social programme on 18th is free of charge. There will be a fee for the Gala Dinner on 19th.

SCIENTIFIC INFORMATION

Call for paper

See Isber website or go to www.csccongressi.it/pag_congressi.html/

TECHNICAL EQUIPMENT

Computer projection will be available in all the conference rooms.

You are not allowed to use your own computer.

POSTERS

**This will be set up in the conference venue from October 18th to October 20th
The Scientific Secretariat will notify authors directly regarding set-up procedures.**

Umbria

Umbria is the only region of the Italian peninsula with no coastline. The geographical heart of Italy, Umbria is closed in by Tuscany to the west, Emilia Romagna to the north, the Marche to the east, and Lazio (Latium) to the south.

Umbria is divided into two provinces (Perugia and Terni). Its population amounts to roughly 800,000 people that live in 92 *comuni* spread over an area of 8,500 sq. km (3,280 sq. miles).

Perugia

Situated on a hill, Perugia has a population of just 150,000 and is connected to the rest of the country by a well developed network of roads. The two major arterial roads are the SS3bis (also called E45), which runs along the Tiber valley, and the SS75bis, called "Raccordo Perugia-Bettolle". The A1 The Rome - Florence motorway (the "Autostrada del Sole"), skirts the western borders of Umbria and is connected to Perugia by the "Raccordo Perugia-Bettolle".

Getting to Perugia by car:

From the north (Milan, Florence), the best exit for Perugia on the A1 motorway at Valdichiana, where the *superstrada* SS75bis branches into Umbria at Lake Trasimeno and continues towards Perugia. From Rome travelling northwards along the A1 motorway the best exit for reaching Perugia is at Orte, which is connected to the regional capital at first by the ss204 to Terni and then by the E45 (or SS3bis) from Terni to Perugia.

The SS75bis has five exits for Perugia (from North): Perugia-Ferro di Cavallo, Perugia-Madonna Alta (best to reach the "Renato Curi" football stadium) , Perugia-San Faustino (best to reach the main railway FS station, also good for the old town center), Perugia-Prepo (good to reach the old town center) and Perugia-Piscille (good to reach the old town center).

Getting to Perugia by train

From the North, the main line between Florence and Rome has a station at Terontola (on the branch line to Lake Trasimene, Perugia, Assisi, Spello, and Foligno), so coming from Florence take one of the dozen daily trains to Terontola/Cortona (1'2 hr.) that meet up with a connecting train to Perugia (35 to 50 min.).

From the South, the main line between Rome and Ancona has a station at Foligno (on the branch line to Spello, Assisi, Perugia and Lake Trasimene), so coming from Rome, take one of the nine daily trains on the line to Ancona, stop at Foligno (1 hr., 40 min. to 2 hr.), where you can transfer to a Perugia-bound train (30 to 35 min.).

Getting to Perugia by plane

Central Italy's closest major airports are in Rome, Pisa, and Florence.

Perugia is not far from Rome, Pisa and Florence and can be easily reached from these two

cities by train, bus or car.

- The major international gateway is Rome's Aeroporto Leonardo da Vinci, known as Fiumicino (FCO) (30 km/19 mi southwest of Rome, PHONE: 06/6595-3640)
- Pisa's Aeroporto Galileo Galilei (PSA) (12 km/7 mi south of Pisa and 80 km (50 mi) west of Florence, PHONE: 050/500707) has flights from London, Amsterdam, Brussels, and Paris, as well as connections to Rome and Milan.
- Florence's Aeroporto A. Vespucci, known as Peretola (FLR) (10 km/6 mi northwest of Florence, PHONE: 055/3061700), has connections to Brussels, Paris, London, Rome, and Milan.;

Flying time is approximately 9 hours from New York, 11 hours from Chicago, 12 hours from Dallas (via New York), 12 hours from Los Angeles, 2 hours from London (to Milan), and 24 hours from Sydney.

The solution that we suggest to you to reach Perugia by air is to land to Rome and to continue for Perugia with bus.

Perugia Sant' Egidio Airport

The small airport at Sant'Egidio, 12km from Perugia, is reachable by bus from the city from the bus stop in Piazza Italia and from the main railway station (see box). Parking at the airport is free of charge. All the chief national and international car rental companies have offices at the airport. National flights depart from Sant'Egidio for Milan Malpensa airport

Useful numbers

Taxi

Radio taxi: 075 500-4888

Bus lines in Perugia

From Piazza Morlacchi (city centre) to the conference venue:

LINES 14-16-89: every 15 minutes

From the train station to the conference venue:

LINE 1: every 20 minutes

Bus to Fiumicino airport

SULGA : 075 500-9641

From Piazza Partigiani on weekdays:
Departures at: 6:30 / 8 / 9 am

From Piazza Partigiani on holidays:
Departures at: 7:30 / 8:30 am